

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, January 19, 2011 was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark**
 Chris Colbert
 William Gilbert
 Patricia Griffin
 Kirk Martin
 Bruce Miller

Absent: **Scott Tracy**

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Rebecca Fribley, Sr. Property Management Specialist

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That the Lease Review Sub Committee meeting scheduled for Thursday, January 6 was cancelled.
3. That on Thursday, January 13, 2011 at 5:10 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

CONSENT CALENDAR

5. **SUBJECT: LEASE AGREEMENT – INNOVATIVE TECHNOLOGY, INC., DBA INOVATI**

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Innovative Technology, Inc., a Delaware Corporation, dba Inovati, for 2,248 square feet of office and R&D space in Building 312, and 1,846 square feet of paved yard, at 1501 Cecil Cook Place at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$3,041, exclusive of utilities.

Approved the recommendation; Agreement No. 201108

6. SUBJECT: LEASE AGREEMENT – BARDEX CORPORATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Bardex Corporation, a California Corporation, for 5,040 square feet of land at 6105-D Francis Botello Road, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$756.

Approved the recommendation; Agreement No. 201109

7. SUBJECT: LEASE AGREEMENT – SERVEXCEL CORPORATION, DBA SANTA BARBARA WINDOW CLEANING, WE DO WINDOWS

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Servexcel Corporation, Inc., a California Corporation, dba Santa Barbara Window Cleaning and We Do Windows, for 748 square feet of office and storage space in Building 311, Units A & B, at 1407 Norman Firestone Road, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$804, exclusive of utilities.

Approved the recommendation; Agreement No. 201110

8. SUBJECT: LEASE AGREEMENT – JOSEPH GILES, DBA QUICK RESPONSE TOWING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Joseph Giles, a Sole Proprietor, dba Quick Response Towing, for 5,000 square feet of land, at 6105-C Francis Botello Road, at the Santa Barbara Airport, effective February 1, 2011 for a monthly rental of \$750, exclusive of utilities.

Approved the recommendation; Agreement No. 201111

9. SUBJECT: CONSENT TO SUBLEASE BETWEEN STRATMAN AERO SERVICE, INC. AND ACCURATE AVIATION GROUP, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Stratman Aero Service, Inc., a California Corporation, and Accurate Aviation Group, Inc., a California Corporation, for operation of a aircraft maintenance service at the Santa Barbara Airport, effective January 20, 2011.

Approved the recommendation; Agreement No. 201112

10. SUBJECT: LEASE AGREEMENT WITH AERO PACIFIC, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Aero Pacific, LLC, a California Limited Liability Company, for 513 square feet of Building 604, at 40 Gerald Cass Place, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$127, exclusive of utilities.

Approved the recommendation; Agreement No. 201113

11. SUBJECT: DECEMBER 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Griffin/Clark. Unanimous voice vote.

ITEM REMOVED FROM CONSENT CALENDAR

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, December 15, 2010.

ACTION: Motion/Second for approval of the December 15, 2010 minutes, by Commissioners Griffin/Clark. Unanimous voice vote (Abstention: Commissioner Gilbert).

LIAISON REPORTS

ACTION: Presented.

COMMISSION MATTERS

12. SUBJECT: ELECTION OF OFFICERS AND SUB COMMITTEE ASSIGNMENTS

RECOMMENDATION: That Commission elect a Chair, Vice-Chair, and make sub committee assignments.

By consensus, Commissioners Martin and Miller were appointed Chair and Vice-Chair, respectively. Unanimous voice vote.

The Planning Sub Committee was **updated**. The rest of the sub committees remain unchanged.

Air Service	William Gilbert	Patricia Griffin	John Clark
Budget	John Clark	Chris Colbert	Bruce Miller
General Aviation	Bruce Miller	John Clark	Scott Tracy
Ground Transportation	Scott Tracy	Kirk Martin	Bruce Miller
Lease Review	Patricia Griffin	Chris Colbert	Bruce Miller
Noise Abatement	Scott Tracy	William Gilbert	
Public Relations	Patricia Griffin	Scott Tracy	Kirk Martin
Planning	Bruce Miller	John Clark	Chris Colbert

ADMINISTRATIVE REPORTS

13. SUBJECT: T-HANGAR LOTTERY APPLICANTS

RECOMMENDATION: That Airport Commission hold a lottery to determine the order in which Mr. Jim Yabsley , Mr. Barry Stillman, Mr. Russell Steiner, and Mr. Mark Wester will be added to the Airport T-Hangar Waiting List.

The lottery was held.

Results: 1) Mr. Mark Wester 2) Mr. Russell Steiner 3) Mr. Jim Yabsley

Mr. Barry Stillman was noted in error.

DIRECTOR'S REPORT

14. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
 4. Airline Terminal Public Arts Program
 5. Airline Terminal Grand Opening Events
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Goleta Slough Tidal Circulation Demonstration Project/
ASP Wetland Mitigation Project
- D. Council Actions

ACTION: Presented.

ADJOURNMENT

7:25 p.m., on order of Chair Miller.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Recording Secretary